

Capital Gains Tax – Checklist

Real Estate (Non-main residence)

- ☐ Property Purchase contract
- ☐ Property Sale contract
- ☐ Conveyancers/or solicitors statement of adjustments for purchase and sale
- ☐ Stamp Duty on purchase
- ☐ Legal fees on Purchase and Sale
- ☐ Capital Works, ie Renovations
- ☐ Holding Costs, including unclaimed expenses eg. interest, rates etc.
- ☐ Surveyor Reports, Depreciation and Building Reports
- ☐ Any revaluation documents or details on Sold property
- ☐ Any sub-division documents
- ☐ Approximate dates when rented out whilst used as an investment property
- ☐ Approximate dates as main residence

Crypto and Digital Assets

- ☐ Crypto wallet details, including overseas envelopes
- ☐ Recommended tax reports from recognised platform such as Koinly
- ☐ Information regarding airdrops, staking, mining etc.

Shares

- ☐ Share Purchase & Sale contract notes & Share Registry Holding Statements
- ☐ Stockbroker Contract notes
- ☐ Bonus Share issues
- ☐ Dividend Reinvestment (DRP) notes
- ☐ Share Buy Backs, Takeovers, Rights Offers, and Share Placement paperwork
- ☐ Employee Share Scheme rulings and offer documents
- ☐ Any other Offers and Share Placement paperwork
- ☐ Travel to brokers and financial advisors

Personal Use Assets

- ☐ **NOTE:** Only purchases over \$10,000
- ☐ Personal Use Assets include Boats; Caravans; Furniture; Electrical Goods; Household items
- ☐ **ALL** Asset Sale documents
- ☐ **ALL** Asset Purchase documents

Managed Fund and Investments

- ☐ Any Managed Fund tax statements and Distribution statements
- ☐ Any bank statements related to the Managed Fund etc.
- ☐ Investment strategy, financial planners Statement of Advice
- ☐ Travel to brokers and financial advisors
- ☐ Any other fees (ie. legal, solicitor relating to Managed Funds)
- ☐ Any other paperwork on Investments held or sold.

Collectables

- ☐ **NOTE:** Only purchases over \$500
- ☐ Collectables include Paintings; Drawings; Sculptures; Jewellery; Antiques; Coins and Medallions; Books; Postage Stamps; Trading Cards
- ☐ **ALL** Collectable Sale documents
- ☐ **ALL** Collectable Purchase documents